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B INSTITUT ESTUDIS
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Decision by the president of the Institute of Balearic Studies dated 28 July 2020, issuing a call for applications for funding to support the edition and promotion of literature, thought, comics and illustration of the Balearic Islands for the year 2020

1. On 11 March 2020, the World Health Organisation declared the public health emergency caused by COVID-19 an international pandemic.

Royal Decree 463/2020 of 14 March declared a state of alarm to manage the health crisis situation caused by COVID-19. Article 10 stipulates various containment measures in the field of cultural facilities, which are listed in the annex of that provision.

Beyond the current restrictions caused by the state of alarm, this exceptional situation will likely change much of the sociocultural habits throughout this year. COVID-19 has made necessary multiple security measures that impede many cultural events and the cultural industry as a whole.

As for the publishing world of the Balearic Islands, in addition to having suffered the suspension of the Fira del Llibre and the postponement of El dia del Llibre for Sant Jordi, in which much of the annual sales were concentrated, the entire production chain has been stopped: the closing of bookstores involves the cancellation of orders, returns, delay of publishing projects, with consequent funding difficulties. Besides, the external staff hired by the publishers has been severely affected: translators, proofreaders and illustrators, among others.

The cultural sector, now subject to an unsustainable situation, was the one that had recovered the least from the serious crisis of 2008. In fact, according to statistics collected in the 2019 Yearbook of the Ministry of Culture, in the recent years of relative economic prosperity, the percentage of average annual cultural employment in the Balearic Islands had a significant decrease between 2017 and 2018, as it went from 4.2% to 3.4%. The number of companies in this period decreased from 1.9% to 1.8%, although our community significantly exceeds the average expenditure of the state as a whole.



Losses for the year as a whole, while notable, are difficult to quantify. An association of authors, artists, publishers and producers from Spain has estimated the damage for the whole year at more than 3 billion euros.

Several European countries have spoken out in favor of a strong defense of culture to combat the economic effects of COVID-19. The protection of the audiovisual sector, the performing arts, the visual arts, music, literature and thought, among others, is essential to generate wealth, innovation, creativity and, of course, to foster social cohesion. In our area, it is also essential to diversify the economy of the Balearic Islands and help make our islands visible as a growing destination in the cultural tourism market.

The solutions provided so far are transversal, aimed at all sectors affected by the cessation of activity, but it is necessary to address specific aid to the cultural sector, in line with European thought and the conviction that culture is an essential asset that promotes social cohesion.

2. According to article 44 of the Spanish Constitution, the public powers must promote and protect access to culture, to which everyone is entitled.

As a consequence of the lockdown measures and the suspension of activities open to the public, this call for applications has become urgent and indispensable to protect the public interest in the cultural sector, guaranteeing the right to culture envisaged in the Constitution, since:

- a) There was a notable loss of activity in the cultural sector as a whole before the declaration of the state of alarm. This loss will foreseeably last until, at least, the end of the year, even if the measures under the state of alarm have been lifted.
- b) This health crisis has a direct impact on the economy and society and, very especially, on all cultural activities and industries.
- c) According to *The Economy of Culture in Europe*, a study produced in 2006 by the European Commission, the justification for public intervention in the cultural sector strengthens the European way of thinking that culture is an indispensable public interest asset. This is why public cultural mechanisms and policies consider the cultural and creative industries to be an inherent and indispensable asset to promote social and territorial cohesion.

3. The Institute of Balearic Studies (IEB) is a public business organisation of the kind envisaged in article 2.1.b) of the Autonomous Community of the Balearic Islands Instrumental Public Sector Act 7/2010 of 21 July, with a separate, differentiated legal personality, and full capacity to act and management autonomy, notwithstanding being supervised by the administration of the autonomous community.



IEB comes under the Regional Ministry of the Presidency, Culture and Equality, under Balearic Islands Presidential Decree 21/2019 of 2 August, establishing the powers and basic organic structure of the regional ministries of the administration of the Autonomous Community of the Balearic Islands.

Decree 48/2018 of 21 December approved the Articles of Association of the Institute of Balearic Studies. According to article 1 of the Articles of Association, IEB is a public business organisation of the kind envisaged in article 2.1(b) of the Autonomous Community of the Balearic Islands Instrumental Public Sector Act 7/2010 of 21 July.

According to article 4, IEB's general purposes are those related to teaching and the linguistic standardisation of the Catalan language, the promotion of culture in the Balearic Islands and raising its profile outside of the islands, under these Articles of Association and respecting the powers of the island councils. Article 5 stipulates the following functions and powers, among others:

- a) Promotion of research, in all areas of culture and science, into subjects related to the Balearic Islands, in accordance with the general research objectives proposed by the Government of the Balearic Islands and IEB itself.
- b) Language training in the Catalan language for citizens of the Balearic Islands outside of formal education.
- c) Promotion of social uses of the Catalan language in all areas of everyday life, respecting and protecting the island forms of Catalan in Majorca, Menorca, Ibiza and Formentera, without detriment to the unity of the language.
- d) Publicising, through its own or outside resources, any kind of cultural activity carried out within the territorial scope of the Balearic Islands.
- e) Publication in the field of local studies by producing monographs, collections and magazines, and organising conferences, congresses and talks.
- f) Promotion of cultural activities concerning the exchange and the relationship between Majorca, Menorca, Ibiza and Formentera, and between the Balearic Islands and places outside of the islands.
- g) The spreading of information concerning aid and services that the island and municipal bodies provide for artistic and cultural creation.

Article 40 of Act 13/2014 of 29 December, creating the Institute of Balearic Studies, a public business organisation, states in paragraph 3 that in order to carry out the aforementioned functions and activities, the organisation may exercise all of the administrative powers that may be necessary, including *promotion*.

Article 30.26 of the Statute of Autonomy of the Balearic Islands stipulates that the autonomous community has powers over culture, artistic and cultural activities, and the promotion and dissemination of theatre, music, cinema and audiovisual, literary, dance and combined arts creation and production, as well as publicising them nationally and internationally.



The Council of Government Resolution of 9 March 2018, approving the Strategic Funding Plan of the Autonomous Community of the Balearic Islands for the financial year 2018-2020, stipulates the funding categories IV.2.1 to support activities for the overseas promotion of all types of projects for the edition and promotion of literature, thought, comics and illustration (including aid for mobility between islands and between the Balearic Islands and Catalan-speaking territories) and book co-publishing for the years 2018, 2019 and 2020; with an amount for 2020 of € 300,000.

According to article 1 of the Order of the Regional Minister of Education and Culture of 1 July 2009, establishing the regulatory bases for funding concerning education and culture (Official Gazette of the Balearic Islands no. 100 of 11 July 2009), funding may be provided for activities concerning the promotion of culture and the plastic arts both in and outside of the Balearic Islands.

Moreover, this aid framework is also produced under Commission Regulation (EU) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty (Category Exemption Regulation).

Given all this, following what is stipulated in article 15 of Legislative Decree 2/2005 of 28 December, approving the Revised Text of the Funding Act, and making use of the powers conferred on me by article 20.1.j) of the Articles of Association of the Institute of Balearic Studies, I issue the following:

Decision

1. To approve the call for applications for funding to support edition and promotion of literature, thought, comics and illustration from the Balearic Islands during 2020.
2. To approve the budget for this call for applications, which has a maximum amount of €240,000 (two hundred and forty thousand euros).
3. To authorise the expenditure of €240,000 from chapter IV of the budget of the Institute of Balearic Studies.
4. To publish the call for applications in the *Official Gazette of the Balearic Islands*.

Lodging appeals

This Decision is the final step in the administrative procedure. An optional appeal for reversal may be lodged against this Decision with the president of the Institute of Balearic Studies within one month from the day following the date on which it



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is published, in accordance with article 124 of the Common Administrative Procedure of Public Authorities Act 39/2015 of 1 October and article 57 of the Legal Framework for the Administration of the Autonomous Community of the Balearic Islands Act 3/2003 of 26 March.

An administrative appeal may also be lodged directly with the Administrative Appeal Court within two months, in accordance with article 46 of the Administrative Courts Regulation Act 29/1998 of 13 July, regulating administrative contentious jurisdiction.

Palma, 28 April 2020

The president of the Institute of Balearic Studies

Pilar Costa i Serra

ANNEX 1

Call for applications

1. Purpose and objective

1.1. The purpose of this call is to contribute to the projection of literature, thought, comics and illustration of the Balearic Islands of a professional nature during the period between December 1, 2019 and November 30, 2020, in order to promote the exchange and cultural relationship between Mallorca, Menorca, Ibiza and Formentera and between the Balearic Islands and abroad, and to alleviate the direct effects of the measures concerning the COVID-19 pandemic.

1.2. Two funding categories are established:

a) Support for the edition of publishing projects linked to the external projection of the book, regardless of its support, whether physical or digital, and its format, which are specified in:

- Translations of works by natural authors or residents of the Balearic Islands with distribution outside the Balearic Islands.
- Publication of original works by natural authors or residents of the Balearic Islands.
- Publication of translations into Catalan of universal works that are published by publishing houses in the Balearic Islands, publishing houses that certify that 50% of the employment contracts or services contracted have been made in the last year in the Balearic Islands or publishing projects in which the subsidized activity takes place in the territory of the Balearic Islands.
- Digitization of works by authors from the Balearic Islands that are part of the literary heritage of the community.

These publishing projects must be accompanied by a project to promote the book abroad (national or international distribution, promotion in a digital environment, promotion on networks, participation in telematic or in-person meetings, presentation outside the island of residence, distribution in trade fairs, etc.).

The following expenses can be accounted for and included:

- translation
- correction
- copyright advancement
- printing
- design and layout

b) Support for activities to promote literature, thought, comics and illustration in the Balearic Islands.

Grants can be applied for:

- The organization of presentations of a work or an author from the Balearic Islands as well as conferences, round tables and seminars, outside their island of residence or in digital format.
- The participation of professionals from the Balearic Islands in fairs, festivals and professional conferences.
- The production of graphic and audiovisual material associated with the promotion of Balearic authors.

Expenses arising from:

- The mobility of people and luggage. Only economy class tickets are accepted.
- Accommodation, as long as it can be justified with invoices, with a maximum of € 100 per person per night.
- People's fees and the hiring of professional services.
- The production of graphic and audiovisual material.
- Mileage on road trips that are not made by public transport, with a maximum price of 0.240141 euros per kilometer.

In the case of the assistance by companies from the Balearic Islands to fairs or events dedicated to direct sales to the public will only be eligible:

- 25% of the cost of renting the space.
- 50% of the travel of people linked to the applicant company, with a maximum of two people.

2. Expenses that may not be funded

2.1. With regard to line *a*), publications in magazine format, art catalogs, cookbooks, practical books (guides, maps, manuals, self-help, etc.) and publications relating to local historical studies are excluded. Any type of reprint or reprint of books published less than ten years ago is also excluded from this call.

Nor are the salaries of workers or production costs accepted in line *a*) as eligible expenditure, except for those established in point 1.2.*a*).

Regarding line *b*), the possibility of funding the following expenses is expressly excluded:



- In the case of publishing houses, travel by people who are not directly connected with the company.
- The fees of the beneficiary of the funding.
- Payrolls of workers
- Fuel and parking receipts.
- First-class airplane travel.
- Activities performed within the island of residence.

2.2. Other expenses that may not be funded in both categories are:

- Taxes of all kinds.
- The current expenses for the operation of headquarters, such as rent, water, electricity and gas utilities, charges, taxes and owners association expenses for the property, cleaning and insurance.
- The acquisition of inventory such as computers, photocopiers, faxes, furniture and the like.
- For all purposes, dinners and meals or representation expenses.

3. Prohibition on subcontracting people connected with the beneficiary

The beneficiary may not agree on the full or partial performance of the funded activities by people or organisations connected with him/her, unless the subcontracting is performed at arm's length and prior authorisation is obtained from IEB, in accordance with that stipulated in article 37.7 of the Revised Text of the Balearic Islands Funding Act. For this purpose, in order to determine the associated persons, article 68.2 of Royal Decree 887/2006 of 21 July, approving the Funding Regulations shall additionally apply.

4. Verifying amounts

Under no circumstances may fundable expenses be acquired at higher than market value. IEB may verify the market value of the fundable expenses in accordance with article 41 of Legislative Decree 2/2005 of 28 December, approving the Revised Text of the Balearic Islands Funding Act.

5. Budgetary items

5.1. The credit assigned to this call for applications is €240,000 (two hundred forty thousand euros) from chapter 4 of the Institute of Balearic Studies budget 2020, with the following distribution:

- Line *a*): 220.000 € (two hundred and twenty thousand euros).
- Line *b*): 20.000 € (twenty thousand euros).



5.2. The granting of the aid envisaged in this call for applications is conditional upon the budget stated in the previous point being made available.

5.3. Excess credit on one line can be allocated to the other line.

5.4. Provided the available budget allows it, the amount of this call for applications may be increased. The amount initially allocated may be extended through a decision to expand the credit assigned. Unless otherwise stated, such an expansion will not imply that the term for submitting applications is extended and will not affect the ordinary processing of the applications submitted and not expressly decided on.

6. Beneficiaries and requirements

6.1. Beneficiaries of these lines of subsidy are legal or natural persons who have been registered for an economic activity under headings related to the publishing edition.

6.2. Projects that obtain aid for the same item from the Regional Ministry of the Presidency, Culture and Equality of the Government of the Balearic Islands, IEB itself or the Ramon Llull Institute may not apply for this funding. The expenses included in applications in this call for applications may not be included in applications for other calls for applications that cover the same fundable period in whole or in part.

6.3. The subsidised work may not be published by a company other than the beneficiary even when they are in the same group of companies.

6.4. All people or organisations that apply for this aid must meet the following requirements:

a) Being up to date with their Social Security obligations. Applying for aid implies authorising IEB to verify, on its initiative, that the applicant person or organisation is up to date with this obligation, except in the case of express denial of consent. In the latter case, the applicant person or organisation must provide the relevant certificate together with the application for the call.

b) Being up to date with its tax obligations concerning the Government of Spain and the Autonomous Community of the Balearic Islands before the proposed decision is made. Applying for aid implies authorising IEB to verify, on its own initiative, that the applicant person or organisation is up to date with the obligations towards the Balearic Islands regional treasury (ATIB), except in the case of express denial of consent. In the latter case, the applicant person or organisation must provide the relevant certificate together with the application



for aid. The applicant must submit the certificate stating that it is up to date with its tax obligations concerning the Government of Spain.

c) In order to obtain the grant, the beneficiary must present the application in the terms and with the requirements stipulated in sections 8, 9 and 10 of this call for applications.

d) The beneficiary must comply with the principles in article 3 of the Women's Act 11/2016 of 28 July.

e) Only one application may be submitted per project. If a new application is submitted, the previous one must be expressly withdrawn; otherwise only the first application received will be taken into account.

In the case of express withdrawal, the date in the order of priority of cases shall be that of the new application received or the date of withdrawal if that is after the second application.

6.5. Publicly-owned companies and public law bodies, as well as any company or organisation in which these bodies have a majority holding, are excluded as beneficiaries.

6.6. People, organisations or groups that are affected by any of the prohibitions stipulated in article 10 of the Revised Text of the Funding Act and article 11 of the Equality between Men and Women Act 11/2016 of 28 July may not benefit from any funding, nor may those that have been funded through a final decision with the loss of the possibility of obtaining funding, following Act 8/2016 of 30 May to guarantee the rights of lesbians, gays, transsexuals, bisexuals and intersexuals and to eradicate LGTBiphobia, or any other that is applicable.

7. Regulatory bases

This call for applications is governed by the regulatory bases approved by the Order of the Regional Minister of Education and Culture of 1 July 2009; the Revised Text of the Funding Act, approved by Legislative Decree 2/2005 of 28 December; the General Funding Act 38/2003 of 17 November, and the rest of EU, Spanish or regional regulations applicable to funding granted by the Administration of the Autonomous Community of the Balearic Islands.

8. Term and submission of applications

8.1. The term for submitting applications to IEB shall commence on the day following the publication of the call for applications in the Official Gazette of the Balearic Islands and will remain open until 15 October 2020.



8.2. Applications must be made submitted using the forms stipulated in section 10, which will be published on the website of the Autonomous Community of the Balearic Islands and on the website <http://www.iebalearics.org>.

8.3. No application submitted after the deadline stated and no modification of the documentation concerning the fundable project that may be assessed will be accepted.

8.4. If the amount allocated to this call for applications is used up before the expiry of the term to submit applications, the granting of aid may be suspended by the publication of a decision by the president of IEB in the Official Gazette of the Balearic Islands.

8.5. When the applicant is a legal person, it must submit the aid application through its duly accredited legal representative.

8.6. Interested parties may submit applications duly filled in on the forms provided by the Institute of Balearic Studies, available on the website of the Autonomous Community of the Balearic Islands and the website <http://www.iebalearics.org> in the manner stipulated in article 16 of the Common Administrative Procedure of Public Authorities Act 39/2015. It is advisable to fill in the annexes of the call with a text processor.

8.7. If the application does not meet the legal requirements and those stipulated in the Order setting out the regulatory bases and in this call for applications, the interested party will be requested, on one single occasion, to rectify the deficiencies within a term of ten business days, in accordance with article 68 of the Common Administrative Procedure of Public Authorities Act 39/2015, stating that otherwise it will be considered to have withdrawn its application, following a decision that will be issued in the terms stipulated in article 21 of Act 39/2015.

9. Number of applications and term for performing the action

9.1. Each beneficiary may submit, in this call, a maximum of ten applications, in the case of line a), and six applications, in the case of line b).

9.2. The investments covered by the aid must be executed and paid between 1 September 2019 and 30 November 2020 (both inclusive).

10. Documentation

10.1. The original application shall be submitted through the standardised form (annex 2), duly filled in and signed, and shall be accompanied with the following documentation:



a) Proof of identity:

— If the applicant is a natural person: photocopy of their ID card, passport or foreigner identification number.

— If the applicant is a legal person: photocopy of the tax identification number and photocopy of the representative's ID card, passport or foreigner identification number.

b) In the case of legal persons, the deed of incorporation of the organisation and articles of association duly registered in the relevant register.

If IEB already has that document, it shall be sufficient for the interested party to state the prior funding case in which it may be found and IEB, on its own initiative, will include it in the funding procedure in this call for applications.

c) In the case of legal persons, a document providing proof of the power of attorney with which the person signing the application is acting, which must be in force at the time the application is submitted.

If IEB already has that document, it shall be sufficient for the interested party to state the prior funding case in which it may be found and IEB, on its own initiative, will include it in the funding procedure in this call for applications.

d) The joint statement of compliance using the standardised form (annex 3) concerning the following points:

— Compliance with the obligations stipulated in article 11 of the Order of the Regional Minister of Education and Culture of 1 July 2009 and those stipulated in this call for applications.

— The truthfulness of the documentation attached to the application.

— Specify all aid and funding applied for or granted by any institution, public or private, national or foreign, related to the application.

— Not being affected by any reason for prohibition or incompatibility to receive the funding, under the applicable regulations.

— Having a sufficient and necessary organisation and capacity to ensure the performance of the activity being funded at the time of the publication of the call for applications.

— Being up to date with the tax and Social Security obligations concerning the Government of Spain and the tax obligations in relation to the regional treasury.

— If the applicant is a company, complying with the legislation in force concerning the hiring of workers.



e) When applicable, a certificate stating that the organisation is exempt from declaring VAT. If this certificate from the National Tax Administration Agency is not presented, the VAT on the invoices presented as part of the justifying account may not be funded (i.e. it will not be considered an eligible cost).

f) A descriptive and detailed report on the project, which must include:

- The project's objectives.
- The list of activities and the dates on which they are carried out.
- The sponsorship and financing plan.
- In the case of line *a)*, it is also necessary to include: the work plan of the publishing project indicating the dates on which each task is carried out, the print run of the book, and the external communication and dissemination plan with the distribution. of the book that is the subject of the grant.
- In the case of line *b)*, it is also necessary to include: the list of activities and the dates on which they are carried out, and the dates and routes of the trips with an indication of the people traveling.

g) A detailed project budget with a breakdown of the applicable VAT. The budget must contain all of the items for which funding is requested.

h) For applications in line *a)*, the agreement with the author or agent allowing the publication of the book.

i) For the applications in line *b)*, a letter of invitation or agreement between the applicant and the facility or organisation carrying out the activity. The agreement or letter of invitation must expressly mention the financial contribution made by the facility or organisation and the place and date or dates of the event. In the case of attendance at a fair or the professional part of a festival, proof of accreditation. If the formal letter of invitation, the agreement signed by both parties or the proof of accreditation presented does not comply with the requirements mentioned above, the application will not be accepted.

j) If applicable, in the case of line *b)*, documentation showing the link between the applicant organisation and the people participating in the activity being funded.

k) Certificate issued by the National Tax Administration Agency (AEAT) of being up to date with tax obligations.

10.2. Any information not accredited will not be taken into account in assessing the project.

10.3. Submission of the funding application implies authorising IEB to directly obtain accreditation of compliance with tax obligations in relation to the Balearic Islands regional treasury (ATIB) and Social Security, unless the person concerned expressly states that they deny authorisation. In this case, they must provide documentation proving that they are up to date with the tax obligations in relation to the regional administration and Social Security before the granting decision proposal is issued.



However, in the case of funding less than or equal to €3,000, the person or organisation concerned may replace the submission of these certificates with the submission of a statement of compliance.

11. Criteria for selecting the beneficiaries and the amount of funding

11.1. To grant the aid provided through this call for applications, applications will be dealt with in strict order of receipt in IEB's General Register or in the records and offices stipulated in article 16 of Act 39/2015, since, by their nature, it is necessary neither to compare or give priority to applications in a single procedure, according to article 6.3 of the Order of the Regional Minister of Education and Culture of 1 July 2009, establishing the regulatory bases for funding concerning education and culture.

11.2. Applications for the grant may be individually decided on even if the term for submitting applications has not ended, following what is stipulated in article 17, sections 2 and 3 of the Revised Text of the Funding Act, until all of the funds made available for the call for applications have been used up and, otherwise, until all of the cases submitted within the term have been decided on.

11.3. If the case file does not contain the documentation required or there are anomalies in the documentation submitted that prevent the correct assessment of the case, a request will be sent to the person concerned; the date of submission of the rectification will determine the order of priority for granting the funding.

11.4. Only applicants who have obtained a minimum of 30 points will be eligible for the grant, under the criteria set out in sections 14.1 and 14.2.

12. Bodies authorised to process, inform and make decisions in the procedure

12.1. By application of article 8 of the regulatory bases, applications must be processed by the director of IEB and the personnel working for the institute under his/her orders and instructions. Following the Articles of Association of IEB, the body authorised to make decisions is the president of IEB.

12.2. The Assessment Committee must examine the applications submitted and issue the report that will be used as a basis to produce the proposed decision.

12.3. Regarding the structuring and operation framework, the Assessment Committee must be governed by that stipulated in articles 15 et seq of the Legal Framework of the Public Sector Act 40/2015 of 1 October.



12.4. The Assessment Committee is made up of the following members:

- President: the director of IEB or the person to whom they delegate the position.
- Members: two technicians from IEB and a professional of repute appointed by IEB.
- Secretary: a technician from IEB.

13. Processing and making decisions in the procedure

13.1. The director of IEB shall draw up a provisional decision proposal, including as many applications as possible on the proposal date. This proposal will be published on IEB's website so that interested parties may submit statements within a term of ten business days from the publication of the proposed decision on IEB's website, which shall be recorded in a procedure by the processing body.

As notice without notification effects, IEB shall electronically send a message to the e-mail address stated in the application informing that the provisional decision proposal has been published on IEB's website, and stating the publication date and the link.

13.2. The president of IEB shall decide on the procedure through a decision stating the reasoning, in which the amount of funding granted must be finally determined. The decision must also specify the following aspects: beneficiary, description, amount of the activity being funded and the pertinent administrative appeals. The decision shall be published in the *Official Gazette of the Balearic Islands*.

13.3. The decisions by the president of IEB that grant or deny the funding applied for are the final step in the administrative procedure. An optional appeal for reversal may be lodged against them within one month or an administrative appeal may be lodged with the Administrative Appeal Court of the Balearic Islands within two months from the day following the notification date.

13.4. The term for issuing and notifying the express decision is six months from the date on which the term for submitting applications ends. Applications not decided on in that term will be deemed rejected.

14. Amount and assessment criteria for granting funding

14.1. The publishing projects of line *a)* will be evaluated with the following criteria:

1. The professional trajectory of the author (from 0 to 25 points):



- For having published other books: up to 15 points. Three books: 8 points (1 extra point for each book)
- If you are a classic author with a work still prevailing: 15 points
- For having been translated into other languages: up to 10 points. One language: 2 points (1 additional point for each language)

2. If it is an original written in Catalan, the translation of an original written in Catalan or the translation into Catalan of a text originally written in any other language: 20 points.

3. External projection of the project (from 0 to 20 points):

For a translation:

- If it is from an author from the Balearic Islands: 8 points
- If accompanied by a promotional project: 5 points
- If it is a digital edition: 4 points
- If there is international distribution: 3 points
- If it is a print run of more than 1.000 copies: 2 points
- If it is a print run of between 300 and 1.000 copies: 1 point

For editing an original:

- If accompanied by a promotional project: 8 points
- If there is international distribution: 5 points
- If it is a digital edition: 4 points
- If there is a national distribution: 3 points
- If it is a print run of more than 1.000 copies: 2 points
- If it is a print run of between 300 and 1.000 copies: 1 point

4. Professional career of the applicant company (from 0 to 20 points):

- If you have a business structure: 8 points
- If you have published more than six books in the previous year: 6 points
- For Balearic publishers, if projected internationally: 4 points
- For publishers outside the Balearic Islands, if you have translated other Balearic authors: 4 points
- If in the last two years you have attended fairs: 2 points

5. The cultural interest of the whole proposal submitted (from 0 to 10 points; 2 points per item).

The project contributes to the dissemination and enrichment of the cultural and business heritage of the Balearic Islands and, therefore, takes into account:

- sociocultural influence
- the novelty it brings to existing publications
- the novelty it brings to the author's professional career
- the coherence of the work with the editorial catalog



- other Balearic companies and professionals are taking part in the project: translation, proofreading, printing, etc.

6. If it is a project that contributes to gender equality (text or creation of a woman or a minimum of 40% women, if it is a team or group, or the content of the which contributes to the awareness and education of society towards women's rights and/or gender perspectives): 5 points.

Maximum score for this section: 100 points

14.2. The projects in line *b)* will be assessed according to the following criteria:

1. The professional trajectory of the applicant (from 0 to 30 points):

- If projected internationally: 12 points
- If there is a business structure: 8 points
- If the promoting author has carried out other international projects: 6 points
- If in the last two years you have attended fairs: 4 points
- If you have a catalog with more than fifty titles: 3 points

2. External projection of the project (from 0 to 25 points):

For a promotion project:

- If there is an advertising campaign with audiovisual material: 15 points
- If there is an advertising campaign on the internet: 10 points
- If there is an advertising campaign with graphic material: 5 points

For physical or online participation in a fair or professional event:

- If international: 15 points
- If it is national: 10 points
- If other participatory activities are done: 5 points

3. The trajectory of the space or platform that hosts the activity (from 0 to 25 points):

- If international: 12 points
- If national: 8 points
- If you have a stable schedule: 8 points
- If contacts are established for the purchase and sale of copyright: 5 points

4. The cultural interest of the whole proposal submitted (from 0 to 10 points; 2 points per item).

The project contributes to the dissemination and enrichment of the cultural and business heritage of the Balearic Islands and, therefore, takes into account:

- sociocultural influence



- the novelty that it contributes to the external projection of the Balearic culture
- the quality of the project with the rest of the publishing market
- in the case of a publishing house, the consistency of the publishing catalog; in the case of a space that hosts an activity, the coherence of the activities it organizes
- other Balearic companies and professionals are taking part in the project: translation, proofreading, printing, etc.

5. The subsidized activity contributes to the diffusion of the Catalan language: 5 points.

6. If it is a project that contributes to gender equality (participation in the project of a minimum of 40% of women, if it is a team or collective, or that the activity contributes to the awareness and education of society towards women's rights and/or gender perspectives): 5 points.

Total score: 100 points

14.3. Concerning the criteria in sections 14.1 and 14.2, a rating of 1 point corresponds to 0.8% of the eligible amount, which is gradually increased to 80%, which corresponds to 100 points.

14.4. Only applicants who have obtained a minimum of 30 points following the criteria set out in sections 14.1 and 14.2 will be entitled to the grant.

14.5. The maximum amount for projects in line *a*) is eight thousand euros (€ 8,000) and the maximum amount for projects in line *b*) is two thousand euros (€ 2,000).

14.6. The maximum amount that can be awarded to each applicant in this call for all applications in line *a*) is twenty-five thousand euros (25,000 €). In the case of line *b*), the maximum amount that can be awarded to each applicant is six thousand euros (6,000 €).

14.7. If any beneficiary waives the funding, or if there is a decrease in the final justified amount, the aid may be awarded to other cases.

14.8. This call is compatible with other calls granted for the same project to the same beneficiaries, provided it is not granted by the Regional Ministry of the Presidency, Culture and Equality, IEB itself or the Ramon Llull Institute, as stipulated in point 6.3 of this call for applications. The amount arising from the sum of all of the funding may not be an amount that exceeds the cost of the funded activity, as stipulated in article 20 of the Revised Text of the Funding Act.



14.9. Funding shall be provided following the maximums stipulated in points 14.4, provided the beneficiary has not received any other aid for the same project. In this case, the maximum that may be funded will vary based on the aid received.

14.10. Under no circumstances will an amount higher than that justified by invoices be paid.

15. Project adjustment factors

To ensure the effectiveness of the funds granted, the Assessment Committee may consider limiting the funding to a separable part of the project, such that that is the part assessed and that must be justified afterwards, provided that does not undermine the purpose of the funding. Moreover, the Assessment Committee may apply an adjustment factor consisting of reducing or excluding certain expenses concerning the total cost of the project, previously stating the reasons, which shall be recorded in the Assessment Committee's minutes, in the proposal and the decision.

16. Payment

16.1. Payment of the aid shall be made, generally speaking, in a lump sum, which shall be performed once fulfilment of the purpose for which the funding was awarded has been accredited and the performance of the funded activity in the terms of this call for applications has been justified.

16.2. Exceptionally, advances may be made of a maximum of 75% of the amount of the funding granted when it is accredited that there are not sufficient resources temporarily to fund the performance of the funded activity. In any case, a guarantee must be provided in the manner and according to the procedure stipulated in Decree 13/2019 of 7 March, regulating the legal framework for guarantees and deposits held by the Deposit Department of the Autonomous Community of the Balearic Islands.

16.3. A single partial payment may be made with partial justifications and settlements with the same conditions and requirements as for ordinary payments. Partial settlements and justifications for activity partially performed may be included in the documentation attached to the application, although it will only take effect if the funding is granted. However, the application may also be made afterwards if the funding is granted.

16.4. If all of the activity has already been performed at the time the application is submitted, documentation may be attached concerning the settlement and justification, although it will only take effect if the funding is granted.



17. Justification

17.1. The term for justifying the performance of funded activities ends on 15 December 2020. If it has not been submitted, the competent administrative body will request the beneficiary to do so within a non-extendable term of ten business days, as stipulated in article 70.3 of Royal Decree 887/2006 of 21 July, approving the General Funding Regulations. Submission of the justification within the additional term stipulated in this section will not exempt the beneficiary from penalties under the General Funding Act.

If, after that term, the required documentation has not been submitted, the repayment of the funding will be ordered, following the request stipulated in article 70(3) of said Regulations.

17.2. Invoices or bank statements issued before 1 September 2019 or after 30 November 2020 will not be considered a justification of the funded investment, unless they are advance payments for the orders directly related to the activity.

17.3. Justification of the funded activity shall be performed with the submission of the justifying account using the standardised form (annex 5) with the following documentation:

a) An action report justifying compliance with the conditions imposed for granting of the funding, stating the activities performed and the results obtained. It must also contain all information necessary for the correct interpretation and understanding of the justification of expenses presented and their allocation to the project.

b) An economic report justifying the cost of the activities performed, which shall contain:

— A classified list of the expenses of the activity, identifying the creditor and the document, the amount, the issue date and the payment date. When applicable, any deviations from the initial budget must be stated. Only the items allocated to the budget submitted with the application will be taken into account.

— Stating, when applicable, the criteria for allocating overheads and/or indirect costs included in the aforementioned classified list of expenses.

— A detailed list of other income or funding, if any, that have funded the funded activity, stating the amount and source.

— The minimum of three budgets that, by application of article 40.3 of the Revised Text of the Funding Act, should have been requested by the beneficiary person or organisation. The choice between the three must be justified when the



most economically beneficial budget was not selected. This point shall apply to amounts in greater than €15,000.

c) Invoices or documents with equivalent evidentiary value for legal commercial trade or with administrative effectiveness, included in the list referred to in paragraph *b)* above, which justify the expenses and clearly specify the investment in the purpose of the funding. About air or sea travel, apart from the invoice, confirmation of the relevant reservation must be provided, stating the names of the passengers, the route, the dates and the price of the journey.

d) A document providing proof of payment of the funded invoices. This shall be proven in one of the following manners:

— A copy of the bank receipt justifying the payment, stating the transfer date, the amount transferred, the identification of the reason for the transfer so that payment of the invoice can be identified, as well as the details of the payer and the recipient, which must be the same as the beneficiary and issuer of the invoice, respectively.

— A copy of the payee cheque or payee promissory note, provided it is due, together with the relevant bank statement of the beneficiary of the aid showing the charging of the cheque or promissory note.

— However, for invoices of less than €200 (ex. VAT) it is sufficient to provide the payment receipt signed by the supplier.

e) Five (5) copies of the book and/or the graphic materials published for the funded activity.

f) Under no circumstances will payslips be accepted as justification for the funding that is the purpose of this call for applications.

17.4. If the payment file does not contain the necessary documentation to prove that the funding has been justified and applied, the competent body will request the beneficiary to rectify the justification defects within ten business days from the day following the date on which the request is received.

17.5. If the performance of the funded activity is not totally justified, but the purpose for which the funding was granted has been partially fulfilled, it shall be revised and proportionally reduced.

17.6. Any alteration to the conditions taken into account for the granting of the funding and, in any case, concurrent receipt of aid from other public or private, national or international administrations or organisations may give rise to a modification of the granting decision.



17.7. Failure to provide a justification in the terms and by the deadline stipulated in the funding granting decision, significant modification of the project presented without IEB having previously approved it, and also a deviation from the funding or the application different to that stipulated in the regulations may result in revocation of the funding. The processing body is responsible for this decision.

18. Concurrent aid or funding

18.1. The amount of aid or subsidies established in this call may not, in any case, be an amount that, alone or in conjunction with funding or aid from other public administrations, or from other public or private, national bodies or international, exceeds 100% of the cost of the activity to be carried out by the beneficiary entity.

18.2. Beneficiaries of this call must be subject to the de minimis aid rule regulated by Regulation (CE) No 1407/2013 of the Commission Regulation, of 18 December 2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union, which establishes a total amount of de minimis aid not exceeding 200,000 euros per beneficiary, during the current fiscal year and the two previous fiscal years.

18.3. This call for grants is incompatible with the call published on April 16, 2020 by the Resolution of the President of the Institute of Balearic Studies of April 15, 2020 which urgently calls for grants to give support to activities of projection of the literature, the thought, the comic and the illustration of the Balearic Islands until the 20 of April of 2020 and to give support to the activities developed during the year 2019.

19. The beneficiaries' obligations

The obligations of the beneficiaries are those stipulated in article 11 of the Revised Text of the Funding Act. In addition to the obligations stipulated in that article, the beneficiaries must comply with the following:

a) To inform the body that issued the decision proposal of the acceptance or rejection of the decision proposal in the terms of the decision made in the call for applications. In any case, acceptance shall be deemed automatically performed if, within ten business days from notification of the proposal, the contrary is not stated.

b) To carry out the activity or investment promoted by granting the funding in the manner and within the term stipulated in this call for applications. The processing body must be notified of any change to the project calendar prior to the end of the performance term, and it may accept or reject the requested modification.



Changes that have not been notified may give rise to total or partial revocation of the funding.

c) To use the amount of funding to fund the action for which it was requested, and to continue to use the investment for the funded activity.

d) To prove to the body that granted the funding that the requirements and conditions stipulated for the granting of the aid were complied with and, when applicable, the funded activity is ongoing.

e) To submit to the verification and control actions performed by the regional, central and EU administrations, the Court of Auditors or other external control bodies, and to also provide all of the information they request concerning the aid granted.

f) To notify IEB of funding and aid obtained for the same purpose. Such notification must take place within three business days of applying for or obtaining the concurrent funding and, in any case, prior to justification of the application given to the funds.

g) To prove, in the manner stipulated in the regulations and before the granting decision proposal is issued, being up to date with the tax and Social Security obligations concerning the Central Government and the tax obligations concerning the regional treasury.

h) To record the receipt and application of the funding in the accounting books or the record books that, when applicable, the beneficiary must keep concerning the applicable commercial or tax legislation.

i) To keep the document justifying the application of the funds received, including electronic documents, for as long as they may be subject to verification and control action.

j) To compulsorily mention IEB's support in all of the books that receive funding. On the credits page, the following phrase must be added: "This book has been published with the support of" and the logo of IEB and the Regional Ministry of the Presidency, Culture and Equality. IEB's support must also be mentioned in the programmes, posters and advertising and communication materials concerning the activity with the logo of IEB and the Regional Ministry of the Presidency, Culture and Equality. The logo is available on the website <http://www.iebalearics.org> on the corporate identity page.

If this is not stated, the penalty may range from a reduction of 50% of the funding received to total revocation of the funding. The Assessment Committee shall be responsible for deciding the penalty.

If the beneficiary publicises the funded activity on social networks, IEB's support must be mentioned.

k) To return the funds received in the cases stipulated in article 44 of the Revised Text of the Funding Act.



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l) Any alteration to the conditions taken into account for granting the funding must be declared and, in any case, concurrent receipt of funding granted by any public or private, national or international organisation may give rise to modification of the funding granted.

m) The beneficiary must notify IEB, with a minimum of ten business days' notice, of the performance of any public event related to the funded activity.

n) If the beneficiary wishes to reject the aid, it must notify IEB through the pertinent standardised rejection form (annex 4).

20. Interpretation and performance

The president of IEB may issue the decisions, circulars and instructions that are necessary in order to interpret and perform this call for applications.

21. Effects

This Decision shall enter into force on the day following the date on which it is published in the *Official Gazette of the Balearic Islands*.